

**PRELIMINARY**  
**SUBCONTRACTOR PRE-QUALIFICATION FORM**

Please complete the following and return to **ATTN: Jason T. Ranney, VP / Director of Operations.**

If you have not already done so, please send your company brochure and/or other information relevant to your firm's experience.

Information about The Charles & Chase Group, Inc. can be viewed on our website at [www.charlesandchase.com](http://www.charlesandchase.com).

Company Name \_\_\_\_\_

Company Address (UPS) \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Website \_\_\_\_\_

Primary Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Email address \_\_\_\_\_

Trade(s) of Work \_\_\_\_\_

Union or other Trade Labor Affiliations, (if any) \_\_\_\_\_

Geographical Areas / Counties \_\_\_\_\_

**COMPANY BACKGROUND**

How many years has your organization been in business under its present business name? \_\_\_\_\_

Is your organization a \_\_\_\_ Corporation \_\_\_\_ Partnership \_\_\_\_ Individually Owned

Date of Incorporation \_\_\_\_\_ or Organization \_\_\_\_\_

Name of President, Principal or Owner \_\_\_\_\_

Annual Dollar Volume \_\_\_\_\_

Number of Employees \_\_\_\_\_

**Safety Programs:**

Does your company have a corporate safety program? \_\_\_\_\_ If so, please attach.

Name of corporate safety officer \_\_\_\_\_

Any loss time accidents in the past two years? \_\_\_\_\_

Insurance Company Rating (worker's comp) \_\_\_\_\_

Any OSHA violations and/or fines in the last two years? \_\_\_\_\_

**REFERENCES**

Trade References and phone # \_\_\_\_\_

\_\_\_\_\_

Bank references and phone # \_\_\_\_\_

\_\_\_\_\_

**Surety:**

Is your organization bondable? \_\_\_\_\_

What is the amount of your bonding capacity? \_\_\_\_\_

Name of bonding company \_\_\_\_\_

Name and phone # of agent \_\_\_\_\_

**EXPERIENCE**

List some major construction projects that your company has in progress and have completed in the last two years. Attach a separate list if applicable.

Project Name \_\_\_\_\_  
Location \_\_\_\_\_  
Owner or CM/GC \_\_\_\_\_  
Contract Amount \_\_\_\_\_  
Trade(s) \_\_\_\_\_  
Contact Name for Reference \_\_\_\_\_  
Phone # \_\_\_\_\_  
Completion Date \_\_\_\_\_

Project Name \_\_\_\_\_  
Location \_\_\_\_\_  
Owner or CM/GC \_\_\_\_\_  
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**Construction Managers – Builders - Consultants**